

HENRICO LOCAL HUMAN RIGHTS COMMITTEE
Quarterly Meeting
April 9, 2013

The Henrico Local Human Rights Committee Quarterly Meeting for the Month of April was called to order by Edward McIntosh at 6:05 pm. All committee members were present. Ms. Shanta Bowman, Braley & Thompson, Inc., presided as the secretary. Mr. W.G. Smalls, Human Rights Advocate was present.

Affiliates present:

Clinical Alternatives-Tracy Wickham
Family Life Services- Lolita Epps
Hartwood Foundation-Sandra Simon
Henrico Area Mental Health-Yvonne Russell
Clearr Vision Supports, Inc.-Lisa Adkins & Jozet Ruff
Braley & Thompson, Inc.- Shanta Bowman
Intercept Youth Services- Sherry Quigley, Courtney Simonds, Erin Smith, & Kathleen Toms
Family Focus- Anita Wiles
Community Residences-Teresa Secreti
Hallmark Youthcare-Linda Major
Attachment and Trauma Institute-Justin Hyerkamp
Heritage House-Suzanne France
Family Counseling Centers for Recovery-Chuch Aldcoch

Affiliates absent:

Heart Havens

Approval of minutes: The January Quarterly minutes were not available to be read in session for review and approval. A motion was made to review the minutes of the January Quarterly Meeting, during July's Quarterly Meeting. The motion was approved. Walter Smalls, Human Rights Advocate, suggested a telephonic review of the January Quarterly Minutes. The Motion was rescinded. A motion was made and seconded to conduct a telephonic review of the January Quarterly Minutes. The motion was unanimous to conduct a telephonic review of the January Quarterly Minutes.

Old Business: There was no old business to report.

New Business: Affiliates with no incidents to report:

- Attachment and & Trauma Institute
- Braley & Thompson, Inc.
- Family Counseling Center for Recovery
- Family Focus
- Family Life
- Hartwood Foundation
- Heritage House

Affiliates to report:

- Clear Vision
- Clinical Alternatives
- Intercept

Ed McIntosh informed committee members that a motion was needed to accept Group A Reports. Aljanon Wills, HLHR Committee Member, made a motion to approve Group A Reports. The motion was seconded by Laura Buracker, HLHR Committee Member. The vote was unanimous to accept Group A Reports. Walter Smalls, Human Rights Advocate stated that he would establish communication with Courtney (last name not provide) of Intercept to follow up on a reported incident.

Ed McIntosh discussed with committee members the need to approve Group B reports. All reports had not been reviewed. Laura Buracker, HLHR Committee Member motioned to review Group B reports telephonically. A date to hold the telephonic review of was set as April 12, 2013. Aljanon Wills, HLHR Committee Member seconded. The vote to review Group B reports Friday, April 12, 2013 was unanimous.

Programs Seeking Affiliation:

Helping Hands of Virginia, LLC. requested affiliation. Affiliation was approved. Internalize Mental Health Perspective requested affiliation to provide Mental Health Support Services. Affiliation was approved.

Program Expansions:

Intercept Youth Services requested expansion of Outpatient Services. The request for expansion was approved.

Public Comment:

Secretary's report:

Details specific to the contact name and number of new affiliates was requested.

Schedule for Secretarial Duties

Group A: Institute for Family Centered Services

Treasurer's Report: There was no report.

Advocate Report: Wallter Smalls informed affiliates to discontinue sending reports to Yolanda. If affiliates were equipped to enter reports into CHRIS (Comprehensive Human Rights Information System), the system should be utilized to do so. Mr. Smalls provided an update regarding the need for representation on the human rights committee; two candidates were interviewed during the last meeting.

Adjournment: The meeting was adjourned by Ed McIntosh at 7:30 pm.

Addendum to April 9, 2013 Quarterly Minutes

A quorum has held on April 12, 2013 to accept Group B Reports for the second quarter. The vote was unanimous. Group B Reports have been accepted and approved as written.